

AARA: Pandemic exceptional circumstances

Individual students: Supporting documentation

About

The QCAA recognises that access to medical and health practitioners may be limited as a result of the current Covid-19 pandemic. For this reason, the QCAA has adjusted its AARA supporting documentation requirements for QCAA-reported AARA for students who:

- are completing Units 3 and 4 internal and external assessments in 2020; and
- have been unable to arrange medical appointments or supply updated medical reports to support an AARA application.

For these students, the principal or principal's delegate may complete and submit the following AARA: *Pandemic exceptional circumstances* form.

Note:

- This form is for QCAA-approved AARA. Principals and principal's delegates do not need to complete this form for principal-reported AARA, including extensions and comparable assessments.
- If your school has previously submitted an application that has not been approved due to a requirement for further documentation, you may use this form to fulfil the requirements of the application, i.e. completing this form will be regarded as submission of the school statement and medical evidence documentation.
- Information provided in this statement is treated in the strictest confidence and will only be used for the purpose of determining the student's AARA application.
- [Section 6 of the QCE and QCIA policy and procedures handbook](#) provides additional information for schools.

Completing the form

To complete the form, principals or principal's delegates will need to:

- fill out all the fields
- sign the last page
- submit this report for QCAA-approved AARA, along with any other relevant evidence you currently have, via the AARA application in the QCAA Portal.

Student details			
Student name			
School			
LUI			
Comment on consultation that has occurred with the student and parents/carers regarding the disability, impairment and/or medical condition and AARA in summative assessment.			
Describe how the disability, impairment and/or medical condition is a barrier to the student's access to the assessment and/or to the student's ability to communicate a response to assessment.			
What kind of arrangement has the student used previously to be able to complete assessment?			
Any additional information or comment? Upload all documentation available.			
Principal or principal's delegate details			
Name			
Role			
Phone			
School/Organisation			
Signature		Date	/ /

The information you provide on this form will be used for access arrangements and reasonable adjustments (AARA), which are designed to assist students with disability, impairment, medical conditions or other circumstances that may be a barrier to their performance in assessment. The procedures for these arrangements and adjustments are set out in the *QCE and QCIA policy and procedures handbook*. Personal information will be accessed by authorised QCAA staff and handled in accordance with the *Information Privacy Act 2009*. Information held by the QCAA is subject to the *Right to Information Act 2009*.