

STEP 2 – REASONING FOR ACCESS ARRANGEMENT OR REASONABLE ADJUSTMENT

Category of Application:

☐ Cognitive ☐ Sensory ☐ Physical ☐ Social/Emotional ☐ Illness/Misadventure

Note: The following reasons are not eligible for an AARA:

- *unfamiliar with the English language*
- *teacher absence or other teacher-related difficulties*
- *matters that the student could have avoided, e.g. misreading an exam timetable, misreading instructions in examinations*
- *timetable clashes*
- *matters of the student's or parent's/carer's own choosing, e.g. family holidays, sporting events*
- *matters that the school could have avoided, e.g. incorrect enrolment in a subject*

Please provide an overview of reasoning behind this application. E.g. *I was away sick for 4 days and missed classes. I need more time to complete my assessment and time to discuss it with my teacher.*

STEP 3 – SUPPORTING DOCUMENTATION

Please tick supporting documentation that is attached with this application for Extension/Reasonable Adjustment

☐ Medical Documentation ☐ Evidence of DDA ☐ Other: _____

STEP 4 – SIGNATURE REQUIRED FOR APPLICATION SUBMISSION

	Full Name	Signature	Date
Student			
Parent/Guardian			

*Return this form completed to the Yeronga Leadership Team (**Curriculum HOD | Year Level HOD | DP JS | DP MS | Guidance Officer | HOD Special Education Services**) with the supporting documents.*

This section is to be completed by:
Curriculum HOD | Year Level HOD | Deputy Principal | Guidance Officer | HOD of Special Education Services

STEP 6 – YERONGA LEADERSHIP TEAM APPROVAL

Application Approval: YES | No

Arrangements/Adjustments that will be put in place as a result if approved:

- ☐ Extension ☐ Scribe ☐ IT Adjustments ☐ Rest Breaks
☐ Comparable Exam/Assessment ☐ Reader ☐ IT Access ☐ Varied Seating
☐ Other: _____

(see AARA and Description of Adjustments to assessment and/or condition)

	Full Name	Signature	Date
Curriculum HOD / Year Level HOD / Deputy Principal / Guidance Officer / HOD of Special Education Services			

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Entered on OneSchool Contact ☐

Email - student, parent/carers, subject teacher and Curriculum HOD of AARA outcome ☐